

Campbellsport Public Library  
**May 4, 2020 at 6:00 pm      Board of Trustees Agenda**

Board Members may be attending the meeting remotely via ZOOM video conferencing.  
The public is welcome to join the meeting remotely, please email [director@campbellsportlibrary.org](mailto:director@campbellsportlibrary.org)  
before 4 pm on Monday, May 4<sup>th</sup> for the meeting login information.

- I. Call to Order
- II. Introduction of New Library Board Member
- III. Public Comment
- IV. Approval of the April 6, 2020 Minutes
- V. Directors Report
  - a. Shutdown Update
    - i. State and System Level Guidelines and Temporary Policies
  - b. April Statistics
  - c. Summer Reading Project Update
  - d. Upcoming Programming
  - e. Projects Completed During the Shutdown
  - f. Board Packet Information
    - i. Upcoming Staff Schedule
- VI. Goals Update
  - a. Policy Manual Updates
  - b. Winter Reading Incentive
- VII. Building Report
  - a. Updating the Telephone System
  - b. Adding Dirt to the Edge of the Parking Lot
  - c. Roofing Project Update
  - d. Main Level Carpet Replacement
    - i. Project in Process
      - 1. Volunteer Help
    - ii. Painting
    - iii. Hiring Professional Help to Move the Books and the Bookshelves
    - iv. Furniture Replacement
- VIII. Billing Adjoining Counties for Services Provided to Their Residents in 2019
- IX. Financial Reports
  - a. Audit Report for 2019
  - b. 2020 Budget
    - i. Book Purchases
  - c. Review of Accounts Payable
  - d. Approval of April Expenditures
  - e. Gift Fund Report with Updates and Possible Expenditure of the Same
- X. Library Board Members
  - a. Elections of Officers and Committee Members
- XI. Request for Future Agenda Items
- XII. Adjournment

Discussion and recommendations may be heard from the public during public comment period.  
No action will be taken on items presented by the public at this meeting.